



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

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**2004/05 Countywide Transportation Model Update
Model Task Force
Meeting Notice**

Wednesday, May 4, 2005

10:00 a.m.

CMA Board Room
1333 Broadway, Suite 220
Oakland, CA 94612

AGENDA

1. Introductions & Sign In 10:00 a.m.

2. Refined Scope of Work/Schedule* Discussion 10:15 a.m.

The Task Force is requested to review the revised scope of work for the Countywide Transportation Model Update. The revisions are shown in strikeout and bold and respond to most of the comments received, including comments from ACCMA staff. The attached scope is modified to be streamlined for contracting purposes (e.g., unnecessary figures and background information not related to tasks have been deleted). Once the scope and schedule are accepted by the Task Force, it will be used in the final agreement for the 2004/05 Countywide Transportation Model Update.

3. Summary of Data Requests* Discussion 10:45 a.m.

The Task Force is requested to review and provide input on the list of data required for the Countywide Model Update. The list is divided into data needed from local jurisdictions, transit districts, and other agencies (e.g., MTC, VTA). Also, it shows when the data is required, so that local jurisdictions can plan ahead for the request. This is particularly important for land use and network information, which can take time to prepare and review. Separate data request letters will be sent to the local jurisdictions and other agencies in May. Data has already been requested of MTC. Staff would like to consolidate these requests for information so as not to overwhelm staff from other agencies.

**4. Define Network/Traffic Analysis Zone
Level of Detail** Discussion 11:15 a.m.**

The Task Force is requested to begin defining the level of detail needed for the highway and transit networks and traffic analysis zones. Both of these components will be determined by how the model is used, model run times, and available budget. The project team will lead the discussion beginning with defining how the model is used and then defining what criteria could be used to determine how much network and how many

traffic analysis zones are needed. The attached handout describes some of the model uses as well as presents draft criteria for determining network and traffic analysis zone level of detail.

5. Next Meeting

The next meeting is scheduled for Wednesday, June 1, 2005 at 10 a.m.

- * Indicates there is an attachment for this item.
- ** Indicates handouts will be distributed at the meeting.